

Information on data privacy with regard to the procedure of exemption from and refunding of the semester fee

Information pursuant to Art. 13 General Data Protection Regulation (GDPR)

Dear students,

In the following, we would like to provide you with information on how your personal data are processed with regard to the procedure of exemption from and refunding of the semester fee.

Who is controlling the data processing?

Controller in terms of the data privacy law is

Studentenwerk Leipzig – Anstalt öffentlichen Rechts (institution under public law)
Goethestr. 6
D-04109 Leipzig

Contact regarding exemption/refunding of semester fee: Uta Niedenführ

Phone: +49 (0)341 9659-665

E-mail: niedenfuehr@studentenwerk-leipzig.de

For further information on our Studentenwerk, details of the representatives, and further contact options, please refer to the imprint on our website at: <https://www.studentenwerk-leipzig.de/impressum>

What data do we process? And to what purpose?

We process the personal data you provide us with in the process of the application for exemption from and refunding of the semester fee to decide whether the requirements to exempt you from or refund the semester fee are complied with.

If you do not provide the necessary data, we cannot examine the feasibility of exemption from and refunding of the semester fee. The consequence will be that we cannot make a decision and therefore not approve the exemption from and refunding of the semester fee.

It is necessary to provide personal data for Studentenwerk Leipzig to be able to perform the tasks under the terms of the Saxon law on autonomy in the higher education system (Sächsisches Hochschulfreiheitsgesetz - SächsHSFG) and the regulations of Studentenwerk Leipzig (Ordnung des Studentenwerkes Leipzig) as well as the regulations on the semester fee of Studentenwerk Leipzig (Beitragsordnung des Studentenwerkes Leipzig). Furthermore, providing personal data is necessary due to the contractual relationship between Studentenwerk Leipzig and Mitteldeutscher Verkehrsverbund GmbH.

If the further processing of the personal data is intended for another purpose than that they were obtained for, Studentenwerk Leipzig will provide you with information about this different purpose and all other relevant details prior to such further processing.

What is the legal basis for processing your data?

The legal basis for processing your personal data is article 6, subsection 1, clause e) GDPR in connection with section 3, subsection 1 of the Saxon law on the implementation of data protection (Sächsisches Datenschutzdurchführungsgesetz - SächsDSDG). Accordingly, the processing of personal data by public institutions is permitted, if necessary to perform the task the person in charge is responsible for or to exercise public authority assigned to the person in charge.

If the data are necessary for possible assertion of legal rights after the procedure, data processing may be carried out based on the requirements as specified in article 6 GDPR, in particular to represent justified interests pursuant to article 6, subsection 1, clause f) GDPR. Our interest then will be to assert or fend off claims.

How long will the data be stored for?

Personal data will be stored for a period of ten years. After this period, they will be deleted.

Whom are the data passed on to?

Predominantly, the data will be passed on to recipients within the organization of Studentenwerk Leipzig and, if necessary, to a commissioned data processing company. We concluded a so-called agreement on commissioned data processing with the supplier, which ensures data processing in the permissible manner.

The data will be also processed in the following ways and submitted to the following competent authorities:

- Universities and colleges associated with Studentenwerk Leipzig as well as universities and colleges, with which a corresponding agreement is available → data will be passed on to notify them of the exemption from the obligation to pay the fee or to handle the refunding of the fee
- Studentenwerk Halle and respective universities within the area covered by the MDV semester ticket → data will be passed on to notify them that the amount for semester ticket within the area of responsibility of Studentenwerk Leipzig has been paid for the purpose of exemption from obligation to pay the amount for semester ticket within the area of responsibility of Studentenwerk Halle
- Mitteldeutscher Verkehrsverbund GmbH → Entitled to inspection as specified in agreement on semester ticket

Where are the data being processed?

The data will be processed exclusively in the Federal Republic of Germany.

Your rights as the person concerned

You have the right to be informed about the processed personal data that regard you.

If you request information in a non-written way, please bear in mind that we may ask you to prove that you are the person who you claim to be.

Furthermore, you have the right to rectification or erasure or to restriction of processing to the extent permitted by law.

Furthermore, you have the right to object to the processing pursuant to the statutory provisions. The same applies to the right to data portability.

Our data protection officer

We appointed an external data security officer for Studentenwerk Leipzig. You can reach him through the following contact details:

Kevin Peter

Corinthstr. 19

D-04157 Leipzig

E-mail: kevin.peter@was-ist-datenschutz.de

Phone: 0800 63003061 (free of charge)

Right to object

You have the additional right to contact the controlling authority, if you hold the view that your personal data are not being processed unlawfully. The address of the authority controlling Studentenwerk Leipzig is as follows: Der Sächsische Datenschutzbeauftragte, Bernhard-von-Lindenau-Platz 1, D-01067 Dresden, telephone: 0351 493-5401, fax: 0351 493-5490, e-mail: saechsdsb@slt-sachsen.de